



MS Visio 2016

Duration:

3 Months

Audience:

This course is designed for persons who are new to Visio and who will be using Visio to create basic workflows and perform end-to-end flowcharting. Easily create advanced diagrams that are easy to share within a professional environment.

Delivery Method:

Self-Paced (Facilitator)

Admission Requirements:

Self-Paced (Facilitator)

Grade 12 or Equivalent with End User Computing

At Course Completion:

After completing this course, students will be able to:

- Identify the basic elements of Visio and their use.
- Create a workflow diagram.
- Build organization charts.
- Design a floor plan.
- Build a cross-functional flowchart.
- Design a network diagram.
- Style a diagram.

Course Content:

MS Visio 2016 Part 1

MS Visio 2016 Part 2

Assessment of program:

**** Assessment per module will be compulsory for all learners to complete**

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